



Federal Aviation Administration

Memorandum

Date: DEC 8 2008

To: All Manufacturing Inspection Offices, All Manufacturing Inspection District Offices

From: *Frank P. Paskiewicz*
Frank P. Paskiewicz, Manager, Production & Airworthiness Division, AIR-200

Prepared by: Airworthiness Certification Branch, AIR-230

Subject: **INFORMATION:** Deviation to FAA Order 8130.21, Concerning Use of Form 8100-1 During Conformity Inspections

This memorandum authorizes a deviation from FAA Order 8130.21, Procedures for Completion and Use of the Authorized Release Certificate, FAA Form 8130-3, Airworthiness Approval Tag. The deviation specifically addresses paragraph 2-4b of the Order.

Paragraph 2-4b states that, "A person must determine that the product meets the FAA-approved design data and is in a condition for safe operation before issuing Form 8130-3. Form 8100-1 will be used to document the conformity inspections." The language requiring use of Form 8100-1 was inappropriately added during the most recent revision to the Order, dated May 30, 2008.

A deviation to the current requirement is in the best interest of designees/designee organizations that were not previously required to complete Form 8100-1 for each inspection, and to the FAA offices responsible for conducting oversight of these designees and designee organizations. Therefore, the following guidelines (quoted from paragraph 4-1b(5)(b)) will be used for paragraph 2-4b as well:

The FAA managing office must make the determination of whether a Form 8100-1 has to be completed for each Form 8130-3 issued based on the PAH's quality system's health and/or the designee's previous history, experience, or performance, or if the information can be stored and retrieved in another format (for example, electronic database).

This deviation will be effective until the next revision to Order 8130.21 is issued. At that time these guidelines will be incorporated into that revision.

If there are any questions, please contact a member of the Airworthiness Certification Branch, AIR-230, at (202) 385-6346.