



Federal Aviation Administration

Memorandum

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To: All Aircraft Certification Office Managers

From: ~~FAA~~ David W. Hempe, Manager, Aircraft Engineering Division, AIR-100 *Sam Cahler*

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Subject: FAA Engineer/Flight Test Pilot Recurrent Seminar Attendance Deviation from FAA Order 8100.8C, Change 4, Paragraph 201.b and FAA Order 8100.15, Change 1, Paragraph 5-2.e (2)

Issue

Because of yearly schedule and space limitations of DER recurrent seminars, some Aviation Safety Engineers (ASE), Flight Test Pilots (FTP), and Engineering and Flight Test Organization Management Team (OMT) members may not be able to meet the four-year, recurrent training requirement as specified in FAA Orders 8100.8C and 8100.15.

Background

Attendance every four years at a DER Recurrent Seminar by ASEs, FTPs and Engineering and Flight Test OMT members is required as a condition for managing/advising designated engineering representatives (DERs) or participation as an OMT member. Since seminar offerings, location and schedules vary from year to year, and space is limited, it may be difficult for an individual to literally attend every four years (48 months). An allowance could be made to accept seminar attendance in the calendar year in which it is due as attendance in that year. A similar allowance is already made for DERs and ODA unit members.

Policy Deviation

This memo grants a deviation to allow ASEs, FTPs and Engineering and Flight Test OMT member completion of a DER recurrent seminar in the calendar year in which it is due as meeting the four-year requirement for DER advisors and OMT members. However, individuals are cautioned to plan well in advance since seminar space is limited and there is no guarantee that space will be available for everyone who desires to attend a specific seminar location, especially late in the year. Failure to plan and register early may result in the need to travel to an alternate location or risk disruptions caused by the need to reassign DERs to qualified advisors and/or replace unqualified members on OMTs.