



# Federal Aviation Administration

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## Memorandum

Date: APR 12 2012

To: All Manufacturing Inspection Offices (MIO)  
All Manufacturing Inspection District Offices (MIDO)

From: Terry Allen, Assistant Manager, Production and Airworthiness Division,  
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Prepared by: Airworthiness Certification Branch, AIR-230

Subject: INFORMATION: Deviation to FAA Order 8100.15A for Program Notification Letters (PNL)

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This memorandum authorizes a deviation to FAA Order 8100.15A, Organizational Designation Authorization (ODA) Procedures, paragraph 13-7a(10). This paragraph requires a Parts Manufacture Approval (PMA) ODA holder to submit evidence of an agreement (assist letter) between the ODA holder and the Type Certificate (TC), Supplemental Type (STC) Certificate or Technical Standard Order Authorization (TSOA) holder, when submitting a PNL for approval.

Neither, FAA Order 8120.2, Production Approval and Certificate Management Procedures, nor FAA Order 8110.42, Parts Manufacturer Approval Procedures, mandates inclusion of these agreements at the time of PNL submission. These orders only require this documentation prior to the issuance of a PMA supplement.

This deviation will alleviate potential manufacturing delays by allowing the substantiation of a licensing agreement to occur later in the PMA process. PMA supplements will not be issued without documentation of a licensing agreement between an ODA holder and the licensor of the data. This clarification will be included in FAA Order 8100.15B.

If you have any questions, please contact the Airworthiness Certification Branch, AIR-230, at (202) 385-6346.