Federal Aviation Administration

Memorandum

Date: JAN 1 4 2010

To: All ACO Managers (See distribution list)

From: FOR David W. Hempe, Manager, Aircraft Engineering Division, AIR-100 Sym Cahlen

Prepared by: Samuel Colasanti, AIR-140

Subject: Inspection Schedules for the Delegated Organization Inspection Program

The purpose of this memorandum is to provide policy regarding the inspection schedule for the Delegated Organization Inspection Program.

FAA Order 8100.15, *Organization Designation Authorization (ODA) Procedures*, paragraph 6-3a., requires the Organization Management Team (OMT) to evaluate each ODA holder at least every two years. For all DAS, DOA, SFAR 36 (DDS) organizations transitioned to ODA, this inspection requirement is 24 months from the previously completed delegated organization evaluation in 2008 or 2009. For example, a DAS evaluation completed in January 2008 and then transitioned to an STC ODA in November 2009, is required to be re-inspected by January 2010. The due date for the re-inspection is 24 months from the date of the last evaluation, not the ODA appointment date. For ODA holders that did not transition from a DDS, the inspection schedule is 24 months from their ODA appointment date as currently required by FAA Order 8100.15.

If you have any questions regarding this policy or an ODA holder's next scheduled inspection, please contact Samuel Colasanti, AIR-140, at (405) 954-7044 or at samuel.r.colasanti@faa.gov.

cc: AIR-200
AFS-300

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