Federal Aviation Administration

Memorandum

Date: FEB 17 2012

To: All Directorate Managers (see distribution list)

From: FOR David W. Hempe, Manager, Aircraft Engineering Division, AIR-100 Sym Cahler

Prepared by: Rob Romero, Engineering Procedures Office, AIR-110

Subject: Grant of Deviation from AD Manual for AD Templates

The AD Manual, FAA-IR-M-8040.1C, chapter 6, paragraph 4a, requires the directorates to use the AD templates approved by AIR-110 (formerly AIR-140). The Office of the Federal Register (OFR) has identified several issues with the AIR-110 approved standardized templates and is requiring various changes prior to publication in the Federal Register.

This memorandum allows you to deviate from the AIR-110 approved templates on the AD Library Sharepoint site, https://avssharepoint.faa.gov/avs/Teams/adinfolib/Tab4.aspx,for changes requested by the OFR. This deviation will allow for additional time to make changes to and revise/coordinate the new AD templates with the OFR, as well as revising the guidance in the AD Manual, FAA-IR-M-8040.lC, to align with the OFR requested AD template changes.

If you have any questions or comments, please contact Rob Romero, AIR-l10, at (817)222-5102.

Distribution List

Manager, Transport Airplane Directorate, ANM-100

Manager, Small Airplane Directorate, ACE-100

Manager, Rotorcraft Directorate, ASW-100

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