



# Federal Aviation Administration

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## Memorandum

Date: **NOV 26 2012**

To: Office of Audit and Evaluation, AAE-300  
Flight Standards and Aircraft Certification Headquarters Suspected Unapproved  
Parts Focal Points  
Regional and Directorate Suspected Unapproved Parts Coordinators  
Thru: Aircraft Certification Service Directorate Managers  
Regional Flight Standards Division Managers

From: *[Signature]*  
James D. Seipel, Manager, Production and Airworthiness Division, AIR-200  
Steven W. Douglas, Manager, Aircraft Maintenance Division, AFS-300 *[Signature]*

Prepared by: Evaluation and Special Projects Branch, AIR-240

Subject: INFORMATION: Deviation to FAA Order 8120.16, Chapter 3,  
Paragraph 2(a)(b) and Appendix C, Paragraph 2(a)

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This memorandum authorizes a deviation from FAA Order 8120.16, Processing Reports of Suspected Unapproved Parts, to designate the Aircraft Certification Service Production and Airworthiness Division (AIR-200) as the Office of Primary Responsibility (OPR) for this order. Moreover, this deviation requires the AIR Headquarters (HQ) Suspected Unapproved Parts (SUP) Focal Point receive all reports of suspected parts from the Aviation Safety Hotline.

Currently the Flight Standards Service Aircraft Maintenance Division (AFS-300) is the OPR and the AFS HQ SUP Focal Point receives all reports of SUP from the Aviation Safety Hotline. Since 2009, AFS-300 has experienced a significant decrease in the number of SUP reports that fall within its area of expertise. Therefore, AFS recommended ownership of the SUP process be transferred to AIR. The recommendation was accepted by AIR and incorporated into a joint AFS and AIR SUP Transition Project Management Plan that documents the transition of the SUP process from AFS to AIR.

This information will be incorporated into a future change or revision to the order.

If you have any questions, please contact the Evaluations and Specials Projects Branch (AIR-240) at (202) 385-6346.