



Federal Aviation Administration

Memorandum

Date: December 17, 2013

To: See Distribution List

From: ^{COE} David W. Hempe, Manager, Aircraft Engineering Division, AIR-100

SymCahler

Prepared by: Elizabeth Bumann, Engineering Procedures Office, AIR-110

Subject: Deviation for Order 8040.5, Paragraph 11.e for Grid Initials

This memorandum approves the Transport Airplane Directorate's request for a deviation to FAA Order 8040.5, *Airworthiness Directive Process for Mandatory Continuing Airworthiness Information*, paragraph 11e, to allow other acceptable methods of documenting concurrence on the AD grid other than initials. Coordination can be accomplished directly on grid or by indicating electronic or verbal concurrence on the grid. The method of how to indicate concurrence (e.g., first initial and last name, etc.) will be left to the discretion of each directorate. As such, this deviation revises FAA Order 8040.5, paragraph 11e as follows:

11e. When the draft is completed, and has been reviewed by the ASE, it is circulated via grid routing for final technical and legal review of the AD. Coordination can be accomplished directly on grid or by indicating electronic or verbal concurrence on the grid. The AD is ready for signature once the following personnel have reviewed and coordinated on the grid: ...

This deviation applies to all directorates and will be incorporated into the next revision of FAA Order 8040.5. If you have any questions, contact Elizabeth Bumann at (405) 954-8803 or elizabeth.bumann@faa.gov.

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